



Edinburgh

Scottish Charity SC034165

Main Grant Funding Programme 2024

Briefing Pack for Prospective Applicants

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General Information

Important Dates

Date	Action
Monday 11 March 2024	The Main Grant Funding Programme 2024 opens to new applications.
Friday 3 May 2024	Last date to submit application and associated documentation.
Wednesday 22 May 2024	Assessment Panel review applications ahead of the Board meeting.
Tuesday 4 June 2024	OneCity Trust Board of Trustees meet to agree funding allocations.
Monday 1 July 2024	Notification of awards start to be issued.

Who Can Apply?

- Any registered Scottish Charity or constituted community group can apply for funding, provided they are based in Edinburgh and focus their activities within the city. A governing document, bank account in the name of the organisation and the most current signed annual accounts must be supplied.
- The OneCity Trust is keen to support small and medium-sized organisations. Therefore, priority will be given to organisations with an overall income of less than £500,000 per year. However, organisations with an annual income of more than £500,000 - £750,000 are not excluded from applying and their applications will be considered.
- Applications from partnerships or consortiums are welcomed, however one of the partners must apply as the lead organisation who will be accountable for the grant.
- Applications may include core costs related to the delivery of the project such as utilities, salaries, venue hire and other costs which make the project viable.
- Organisations who have previously received OneCity Trust Main Grant funding within the past two years can apply again, provided their application is for a completely different proposal than that which was previously funded.
- Exclusions apply as per page 5.

Funding Priorities

The mission of the OneCity Trust (the Trust) is to fight inequality and exclusion in the City of Edinburgh. It is an independent charity which is uniquely linked to the city. The Trust was established in 2003 in response to the OneCity report of the Lord Provost's Commission on Social Exclusion. It uses the idea of a 'community foundation' to give people and organisations a means to reach across the divides of the city and support what may well be small groups at "grass roots" level.

The Trust has identified a new theme for 2024 and any application should describe their work relating to this theme: **"Enriching the Lives of people impacted by the housing crisis."**

On 2 November 2023, the City of Edinburgh Council officially declared a housing emergency. Demand for homes exceeds supply, with close to 5,000 households including many children, required to live in temporary accommodation because of this housing shortage.

On 5 December 2023, the Housing, Homelessness and Fair Work Committee produced a draft [Housing Emergency Action Plan](#) following discussions with partner agencies, which will form the basis of a programme plan that will be developed by the Housing, Homelessness and Fair Work Committee in 2024. This report reports that current data indicates:

- homeless presentations are rising with 1,401 presentations between April 2023 and August 2023 (up from 1,363 at the same time last year).
- There are currently around 1,200 children and young people in temporary and unsuitable accommodation.
- It is estimated that 1 in 5 children and young people are living in poverty, which is often linked with homelessness.

Addressing the barriers to social inclusion can take many forms and in the City Of Edinburgh in September 2020 the Edinburgh Poverty Commission reported on their findings into an extensive inquiry into poverty in the City, [A Just Capital Actions to End Poverty in Edinburgh](#) and is a call to action for everyone in the city. It noted that poverty can be found throughout the city and not just what is known as 'deprived' areas, and it is clear this has been exacerbated by the impact of the COVID19 pandemic.

Taking this into account projects and initiatives will align with our theme of "enriching the lives of those impacted by the housing crisis." The list is endless, but examples might be as follows:

- Prevention or reduction of poverty
- Support marginalised groups and tackling inequality
- Promote social inclusion by enabling participation in community projects, physical education, etc.

Timescale of projects

- The Trust generally awards funding for projects lasting up to one year.
- Projects which use their award to deliver a project over a longer period will be considered.

What size of grant can be applied for?

- Amounts requested should be between £5,000 to £10,000.
- If you have a project idea which requires a smaller amount of funding, you may be able to apply via the OneCity Trust's Lord Provosts Rapid Action Fund.

How many grants are available?

In 2024 the OneCity Trust anticipates it will distribute between 10 – 17 grants of between £5,000 and £10,000 each.

Insurance

Successful applicants are responsible for all insurances and liabilities to third parties that may be incurred during the funded project.

The Trust does not fund:

- Requests from individuals or non-constituted groups.
- Projects or initiatives being undertaken exclusively by bodies constituted as statutory or other public-sector organisations.
- Projects or initiatives whose predominant benefits are the marketing of corporate or for-profit brands.
- Projects or initiatives supporting the promotion of faith groups, religion, political beliefs, or animal welfare.
- Projects or initiatives looking for repeat or multi-year funding.
- Projects or initiatives involved in the organisation and delivery of Festivals, Events, or theatrical adaption.
- Foreign trips or overseas projects.
- Organisations less than one year old.
- Organisations out with the city boundary of Edinburgh, and
- Organisations involved in the distribution of grants or funds to other organisations/individuals.

To maximize chance of success

Applicants should clearly:

- Identify the nature and level of need being addressed. Articulate what will happen (the outputs).
- Clearly demonstrate the impact that will be achieved (the outcomes).
- Identify the numbers of beneficiaries.
- Identify the area(s) of the City of Edinburgh your project will serve. (The Trust will consider applications from all areas of the city, not just those identified as disadvantaged).
- Demonstrate that the proposal is unique and does not duplicate existing services in the local area.
- Highlight how the proposal alleviates poverty, encourages collaboration, participation or brings different people and communities together.
- Tick the boxes on your application form if you would like to be considered for funding or in-kind support from any of our community benefit funders. If not ticked, you will not be considered.
- Complete all sections of the application form fully and within the number of words required.
- Sign the application form, and
- Return the completed application form with evidence of a bank account in your organisations name, current charity accounts and copy constitution if not a registered Scottish charity.

How to Apply?

All applications must be submitted on the OneCity Trust's own application form, which can be requested by emailing admin@onecitytrust.com, or via our website.

The completed application form and associated documents should be emailed to admin@onecitytrust.com **by 5pm on Friday 3 May 2024.**

Help with completing the form!

If you have any queries about the application form, please contact Elaine McCafferty; e-mail elaine@onecitytrust.com or telephone 0131 469 3856. The Trust is staffed by in-kind support on a part time basis, so please allow sufficient time for your question(s) to be answered.

Community Benefit Funding Partnerships

Community Benefit Legacy funding from Travis Perkins Managed Services / City of Edinburgh Council

Travis Perkins Managed Services (TPMS) was awarded a contract with the City of Edinburgh Council (the Council) which commenced on 1 April 2015 to supply all building and repair materials. This contract was renewed in 2022 on a 7 (seven)-year plus 3 (three)-year basis. As part of their community benefit commitment, they are working with the Trust to provide additional funding to projects in the city.

TPMS is interested in funding projects which directly benefit City of Edinburgh Council tenants but will consider projects serving geographical areas with a high proportion of Council homes. If, your organisation involves City of Edinburgh tenants, or your project will serve geographical areas with a high proportion of Council homes.

Please tick the box on your application form if you would like us to consider this fund on your behalf and give permission for TPMS to review your application.



Travis Perkins ^{pic}
Managed Services
Your Community Partner

◆ EDINBURGH ◆
YOUR COUNCIL - YOUR SERVICES

Community Benefit Legacy funding from CGI UK Ltd / City of Edinburgh Council

We are able to offer applicants the opportunity to have their grant application considered for a dedicated fund with CGI UK Ltd (CGI). There is no direct financial benefit awarded to applicants, but CGI will use their technology and business consulting expertise, where they can, to deliver pro bono Information Technology (IT) work for local charities and community organisations in the City of Edinburgh.

Please tick the box on your application form if you would like us to consider this fund on your behalf and give permission for us to share information with CGI and the Council about your project.



Contact Us

Please send your completed application form and additional supporting documentation to admin@onecitytrust.com.

For any queries or questions relating to the funding or your application, please contact: Elaine McCafferty at elaine@onecitytrust.com

Please note that due to the large number of applications received, we are unable to provide any feedback to organisations who have been unsuccessful in their application for funding.

Keep up to date with us via the following methods:

- Web – **www.onecitytrust.com**
- Twitter - **[@OneCitytrust](https://twitter.com/OneCitytrust)**

Privacy Statement

The Information you supply will be held by the Lord Provost's office on behalf of the One City Trust. The City of Edinburgh Council offers in-kind grant management support to the OneCity Trust.

The information will be shared with OneCity Trust Board members to enable decisions to be made about whether a grant may be approved to your organisation.

The information will only be shared with community benefit funding partners, as noted above, if you have ticked the appropriate box on your application form.

