



**Edinburgh**

Scottish Charity SC034165

# Main Grant Funding Programme 2022

Briefing Pack for Prospective Applicants



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# General Information

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## Important Dates

Date	Action
Friday 1 April 2022	Main Grant Funding Programme 2022 opens to new applications.
Friday 13 May 2022	Last date to submit application and associated documentation.
Friday 20 May 2022	Assessment Panel meet to review applications ahead of Board meeting.
Friday 10 June 2022	OneCity Trust Board of Trustees meet to agree funding allocations.
Monday 4 July 2022	Notification of awards start to be issued.

## Who Can Apply?

Any registered Scottish Charity or constituted community group can apply for funding, provided they are based in Edinburgh and focus their activities within the city.

The OneCity Trust is keen to support small and medium sized organisations. Therefore, preference will be given to organisations with an overall income of less than £500,000 per year. However, organisations with an annual income of more than £500,000 are not excluded from applying and their applications will be considered.

Applications from partnerships or consortiums are welcomed, however one of the partners must apply as the lead organisation who will be accountable for the grant.

Organisations who have previously received OneCity Trust Main Grant funding can apply again, provided their application is for a completely different proposal than that which was previously funded.

OneCity Trust is unable to offer repeat funding.

# Timescale of projects

- The OneCity Trust generally awards funding for projects lasting up to one year.
- Projects which use their award to deliver a project over a longer time period will be considered.
- OneCity Trust is not able to provide repeat or multi-year funding.

# What size of grant can be applied for?

- Amounts requested should be between £5,000 to £10,000.
- If you have a project idea which requires a smaller amount of funding, you may be able to apply via the OneCity Trust's Lord Provosts Rapid Action Fund.

# How much is available?

In 2022 the OneCity Trust anticipates it will distribute between 10 – 15 grants of between £5,000 and £10,000 each.

# Insurance

Successful applicants are responsible for all insurances and liabilities to third parties that may be incurred during the course of the funded project.

# The Trust does not fund

- Requests from individuals or non-constituted groups
- Projects or initiatives being undertaken exclusively by bodies constituted as statutory or other public-sector organisations.
- Projects or initiatives whose predominant benefits are the marketing of corporate or for-profit brands.
- Projects or initiatives supporting the promotion of faith groups, religious or political beliefs
- Projects or initiatives seeking repeat or multi-year funding

# To maximise chance of success

Applicants should clearly

- Identify the nature and level of need being addressed. Articulate what will happen (the outputs)
- Demonstrate clearly the impact that will be achieved (the outcomes)
- Identify the numbers of beneficiaries
- Identify the area(s) of the City of Edinburgh your project will serve. (The OneCity Trust will consider applications from all areas of the city, not just those identified as disadvantaged).
- Demonstrate that the proposal does not duplicate existing services
- Highlight how the proposal alleviates poverty, encourages collaboration, participation or brings different people and communities together.
- Tick the boxes on your application form if you would like to be considered for funding from any of our community benefit funders.
- Return the completed application form with evidence of a bank account in your organisations name, current audited accounts and copy constitution if not a registered Scottish charity.

## How to Apply?

All applications must be submitted on the OneCity Trust's own application form, which can be downloaded at <https://onecitytrust.com/grant-funding-programme/>

The completed application form and accompanying documents should be emailed to [admin@onecitytrust.com](mailto:admin@onecitytrust.com) by 5pm on Friday 13 May 2022.

## Help with completing the form

If you have any queries about the application form, please e-mail [admin@onecitytrust.com](mailto:admin@onecitytrust.com) or telephone 0131 469 3856. The Trust is staffed by in-kind support on a part time basis, so please allow sufficient time for your question(s) to be answered.

# Funding Priorities

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The mission of the OneCity Trust is to fight inequality and exclusion in the City of Edinburgh. It is an independent charity which is uniquely linked to the city.

The Trust was established in 2003 in response to the OneCity report of the Lord Provost's Commission on Social Exclusion. It uses the idea of a 'community foundation' to give people and organisations a means to reach across the divides of the city and support what may well be very small groups at "grass roots" level.

The OneCity Trust has identified three themes as its priorities (page 3) and any application should describe their work relating to at least one of the themes:

## Social Inclusion

Addressing the barriers to social inclusion can take many forms and in the City Of Edinburgh in September 2020 the Edinburgh Poverty Commission reported on their findings into an extensive inquiry into poverty in the City, [A Just Capital Actions to End Poverty in Edinburgh](#) and is a call to action for everyone in the city.

It noted that poverty can be found throughout the city and not just what is known as 'deprived' areas and it is clear this has been exacerbated by the impact of the COVID19 pandemic.

Taking this into account projects and initiatives will align with achieving social inclusion and poverty reduction. The list is endless, but some examples might be the provision of debt & benefits advice, illiteracy and other support services. It might be helping with new home start-up kits, food pantries and food bank networks or fuel poverty. Or perhaps projects supporting mental health for all and fighting data poverty with IT equipment and training on software packages.

## Cultural & Community Bridging

The OneCity Trust wants to create bridges between people, communities and organisations which are usually separated by a 'cultural' divide. The Trust views the word culture in its widest sense – sometime described simply as a shared awareness of 'the way we do things round

here' – and does not restrict it to issues of national, ethnic, or socio-economic culture etc.

Cultural bridging can occur where projects and organisations:

- Encourage people from a wide range of different communities and backgrounds (e.g. different ethnicities, generations, socio-economic background and abilities to break down barriers and come together and create greater understanding and mutual connections.).
- Ensure their activities are inclusive and open to all improving access to those services and proactively ensuring their staff have the skills to be inclusive and welcoming.
- Make it possible for people to come together from across real or imagined 'divides' to access services or carry out activities together for their own and their mutual benefit or enjoyment.

## Civic inclusion

The OneCity Trust want to promote active citizenship and further developing civic society, promoting work which reflects the growing cultural diversity of the city, celebrates our differences and our commonality, leading to a genuine desire in every citizen to engage in tackling the inequalities which hamper our collective social and economic potential. We want to create a more socially just city.

Civic inclusion can be promoted when projects and initiatives:

- use the characteristic uniqueness of Edinburgh to bring people together from across the city seek to build a sense of identity and to articulate the specific ways in which the citizens connect to Edinburgh
- encourage the sharing of different viewpoints within the diverse but connected community of the city (young, old, students, visitors, city-centre, city-outskirts, etc).



# Community Benefit Funding Partnerships

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## Community Benefit Legacy funding from Travis Perkins Managed Services / City of Edinburgh Council

The OneCity Trust is delighted to be able to offer applicants the opportunity to have their grant application considered by Travis Perkins Managed Services (TPMS).

TPMS was awarded a contract with the City of Edinburgh Council in 2016, which has been extended to 2022. As part of their community benefit commitment, they are working with the OneCity Trust to provide additional funding to projects in the city.

TPMS is interested in funding projects which directly benefit City of Edinburgh Council tenants but will consider projects serving geographical areas with a high proportion of Council homes. If,

- a) your organisation involves City of Edinburgh tenants, or
- b) your project will serve geographical areas with a high proportion of Council homes.

Please tick the box on your application form if you would like us to consider this fund on your behalf.



Travis Perkins <sup>pic</sup>  
**Managed Services**  
*Your Community Partner*

◆ **EDINBURGH** ◆  
YOUR COUNCIL - YOUR SERVICES

# Contact Us

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We are still working from home due to the pandemic and only applications which are submitted by email will be accepted. Please send your completed application form and additional documentation to [admin@onecitytrust.com](mailto:admin@onecitytrust.com)

For any queries or questions relating to the funding or your application, please contact Elaine McCafferty at [elaine@onecitytrust.com](mailto:elaine@onecitytrust.com)

Keep up to date with us via the following methods:

Web - [www.onecitytrust.com](http://www.onecitytrust.com)

Twitter - [@OneCitytrust](https://twitter.com/OneCitytrust)

Facebook - [www.facebook.com/onecity.trust](https://www.facebook.com/onecity.trust)

# Privacy Statement

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The Information you provide will be held by the Lord Provost's office on behalf of the One City Trust.

The City of Edinburgh Council offers in-kind grant management support to the OneCity Trust.

The information will be shared with OneCity Trust Board members to enable decisions to be made about whether a grant maybe approved to your organisation.

The information will only be shared with community benefit funding partners, as noted above, if you have ticked the appropriate box on your application form.